April 9, 2002 Minutes

1. Draft a charter/define a purpose for Inland Empire Regional GIS Council

    a. Review Ca GI(S) Council requirements

    b. Regional Councils must commit to the following in order to meet the State Council's needs:

        i. Adoption of "a charter or other governing document that promotes the CA GIS Council",

            1. To fulfill this obligation, we decided to draft a mission statement and set of bylaws.

        ii. Meeting quarterly and post agendas & minutes on the CA GIS Council's website,

            1. The location of these quarterly meeting will rotate due to lengthy commute concerns
            2. We would like to use the County of San Bernardino's website and have the State Council's site link to ours (it has yet to be determined whether or not this is acceptable).
            3. We would also like to post our proposal for Inland Empire Regional GIS Council on the County's website prior to reporting back to the group in May.

        iii. Invite all local users to participate

            1. All agreed this was the whole point of forming a regional council.

        iv. Appoint a liaison to be a member of the CA Council's Standing Subcommittee on Regions.

            1. Did not discuss this topic; thoughts?

        v. Review & comment on proposed CA Council policies

            1. And get in there early enough to turn this into more of a bottom up approach than the State Council seems interested in.

        vi. Develop GIS project partnerships

            1. Again, the whole point of forming a regional council…

        vii. Post partnerships on the CA Council's website.

            1. Or, on the County's with a State link.

    c. Based on our review of existing charters, mission statements, & bylaws, we decided to draft and recommend both a:

i. Mission Statement: "The Inland Empire Regional GIS Council is a regional collaborative for the effective collection, preparation and sharing of spatial date", and a

ii. Set of Bylaws.

1. Bill agreed to draft a set of goals to share with us, is he willing to do the rest as well or would he like to appoint someone to assist him?

2. Determine the regional extent of Inland Empire Regional GIS Council

   a. San Bernardino & Western Riverside are in.

   b. Yet to be determine are Coachella Valley (Kevin is looking into this) and Imperial Valley (Bill will get back to us with their preference in ~1 week).

   c. Communication will also be attempted with our neighbors in Inyo, Kern, Los Angeles, Orange, and San Diego however, they will not be considered "members" of Inland Empire Regional GIS Council

3. Select a name for the Regional Council

   a. We will hold a contest to determine the name of the new council (announce the contest or the winner at the next meeting?). The winner must be present to collect their prize(s) which will consist of a collection of SANBAG, WRCOG, SCAG…paraphernalia. There will be second & third prizes as well…

4. Voting membership and procedure

   a. Yet to be define. Attached is a draft intended for butchering (see attachment IERDC Draft Membership.doc).

   b. Education: the university vote was out but they were encourage to participate (we could use SCAG's format for including them without actually allowing them a vote, see attachment FTTF1.10.02…). There was also interest in trying to get the school districts to participate; any thoughts as to how & who?

   c. Voting by proxy will be permitted.

   d. Quorum: some sort of formula based on area &/or type (i.e.. desert city, COG…), or pure number?

5. Determine the necessary committees to investigate:

   a. The group decided there would be no more than four standing committees:

      i. Data

      ii.   Technology

      iii.   Funding/Grants

      iv.   Administrative

b. Bill agreed to add language to each committee describing some of the topics each group may wish to address.